|  |  |
| --- | --- |
| ENTITLED | Volunteer Mission |
| IFHE EU | Humanitarian Group |
| TASK FORCE |  |

### Context:

Humanitarian Group is a working group part of the Groupe Europe of the international Federation of Healthcare Engineering (IFHE EU).

IFHE EU brings together the healthcare engineering associations from 10 European countries : Austria, Belgium, Denmark, Finland, France, Germany, Italy, Norway, Spain and Switzerland.

All together, it numbers about 4 500 qualified engineers and architects working in healthcare facilities or in the field of healthcare engineering.

The main purpose of IFHE EU is to encourage and facilitate exchange of information and experience in the broad field of healthcare facility planning, design, construction, engineering, commissioning, maintenance, and operation, on a pro bono and non-for-profit basis.

The IFHE EU Humanitarian Group aims to create a database of volunteer experts. These experts will contribute their knowledge and experience to support the work of Non-Governmental Organizations (NGOs) in the healthcare field operating in emerging countries. This Humanitarian Group will focus on supporting NGO actions, and in no way aims to interfere with the institutional relations that exist between our colleagues at IFHE International and the World health Organization (WHO), which is an intergovernmental agency of the United Nations.

This support can take many forms such as field or remote missions, consulting, training, … regarding the needs of the ONG and the availability of the volunteers.

**Mission is a generic term.**

Depending on the nature of the mission and the request of the organisation, it may require travel to the field, or be carried out remotely via videoconferencing or digital exchanges.

It may have a fixed duration, or be periodic, as in the case of training via webinars, for example.

You are invited to let us know your data and preferences in the sections below.

### Volunteer’s data:

In this section we ask you to give us the basic information to put you in the roaster.

|  |  |
| --- | --- |
|  | **ANSWERS AND COMMENTS** |
| NAME |  |
| LAST NAME |  |
| DATE OF BIRTH |  |
| NATIONALITY |  |
| PLACE OF RESIDENCE |  |
| CONTACTS: |  |
| Email |  |
| Mobile |  |
| Other |  |

### Field of activity or area of expertise

To enhance your professional profile and better align your expectations with the needs of organizations, please fill out the following and submit your CV specifying the skills you wish to make available.

|  |  |  |
| --- | --- | --- |
|  | **Y/N** | **ANSWERS AND COMMENTS** |
| CURRENT OCCUPATION |  | |
| PROFILE AND  SPECIFIC SKILLS |  | |
| PREVIOUS EXPERIENCES IN COOPERATION (Y/N): |  |  |
| Role |  | |
| Period of time |  | |
| Length of mission |  | |
| Place |  | |
| Organization (if you wish  to share) |  | |
| LANGUAGES (degree of fluency): |  | |
| English |  |  |
| French |  |  |
| Spanish |  |  |
| Arabic |  |  |
| Chinese |  |  |
| other |  |  |

### Type of contribution

Please indicate your preferred level of involvement and any additional information you wish to share.

|  |  |  |
| --- | --- | --- |
|  | **Y/N** | **ANSWERS AND COMMENTS** |
| INTERESTED IN VOLUNTEERING (Y/N) |  |  |
| SKILLS OFFERED |  | |
| AREA/COUNTRY OF MAJOR INTEREST |  | |
| AVAILABLE FOR SUPPORT: |  | |
| Online - remotely |  |  |
| In presence - organization's headquarters |  |  |
| In presence - on the field |  |  |
| LENGHT OF TIME: |  | |
| Short and on the spot (few days) |  |  |
| Regular frequency  (once a week /  Once a month /  Every two or three weeks / etc.) |  |  |
| Around a month |  |  |
| Longer (specify) |  |  |
| HOW MUCH IN ADVANCE YOU NEED TO BE CONTACTED? |  | |

Date : \_\_\_\_\_\_\_\_\_\_\_\_ Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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### Connect with us:

*Thank you for your time!*

*Our team will contact you to discuss your expectations and the ongoing projects in collaboration with partner associations and NGOs. Based on the information you provide, we will better understand your goals and how you can contribute to our mission.*

*Our volunteer database is dynamic and evolves according to your changing expectations and status. We will contact you periodically to check in and ensure your experience aligns with your aspirations.*

**The Humanitarian Team – IFHE EU**

Please make sure to **send the completed questionnaire** **accompanied by your CV** to the following contacts:

* **Elsa NEGRE** – elsa.negre@yahoo.fr
* **Jacques ROOS** – jroos73432@aol.com

For any questions or additional information, feel free to reach out to them directly.